

RESOURCES COMMITTEE
MONDAY, 07 SEPTEMBER, 2020 – 6.00 PM
THE DAWSON ROOM, WOODLEIGH

AGENDA

1. ACCEPTANCE, OR OTHERWISE, OF APOLOGIES

2. DECLARATIONS OF INTEREST

In accordance with this Council's adopted Code of Conduct (Minute 10/May/19 refers), Members will be asked whether they have any personal or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members are reminded that a declaration can be given later in the meeting if a need arises during discussion.

3. RESOURCES COMMITTEE MEETING MINUTES – 02 MARCH 2020 – MINUTES (ENCLOSED)

Recommendation – That the minutes be approved as a correct record.

4. BUDGET MONITORING REPORTS

4.1 Report on Budget Activity for 2020/21 (ENCLOSED)

Recommendation – That members note the income and expenditure in the first quarter.

4.2 Budget 2021/22 – Timetable and Assumptions

Recommendation – That members note the budget timetable and initial basic assumptions for the financial year 2021/22.

4.3 Internal Audit Plan 2020/21 (ENCLOSED)

Recommendation - That members note the report from Mr Gordon Fletcher on the internal audit plan for the financial year 2020/21.

4.4 To Confirm the Appointment of the Internal Auditor for 2020/21

Recommendation – That members consider the appointment of Mr Gordon Fletcher as its Internal Auditor for 2020/21.

5 WOODLEIGH

5.1 Teesdale Day Club and Citizens Advice Bureau

To note invoices for delayed rental have now been issued.

5.2 Covid 19 Woodleigh Risk Assessment (ENCLOSED)

Recommendation - Members to receive the draft Covid 19 Risk Assessment document in relation to the safe opening of Woodleigh Council Offices.

6. SCHEME OF DELEGATION – RESOURCES/STAFFING SUB COMMITTEE (ENCLOSED)

Recommendation – That members receive a report from the Clerk on the changes to the Resource and Staffing Sub committees Schemes of Delegation.

7. ASSET TRANSFERS

Members to note that due to a backlog of work at HM Land Registry there are currently no updates available on the transfers of land to the council – Bede Kirk and Scar Top grounds
The registration of the land at Woodleigh at HMLR was completed on 19 May 2020

8. EXCLUSION OF PRESS AND PUBLIC (IN RESPECT OF ITEM 9. BELOW)

Recommendation – That, under the provisions of the Public Bodies (Admission to Meetings) Act 1960 §1(2), the press and public be excluded from the meeting during consideration of the matters referred to at item 9 below, due to the confidential nature of the business to be transacted.

9. STAFFING (CONFIDENTIAL)

Recommendation – That members receive the notes from the Staffing Sub Committee meeting on the 19 August 2020.

¹ Under the Openness of Local Government Bodies Regulations 2014, recording of the meeting by any person is permitted. Those filming or otherwise recording the meeting should respect the rights of other members of the public attending and should not disrupt the meeting.