



FULL COUNCIL MEETING MONDAY 20 JANUARY 2025

Dear Councillor,

You are hereby **summoned** to attend the meeting of Barnard Castle Town Council to be held in the **Dawson Room, Woodleigh on Monday 20 January 2025 at 6.00 p.m.** The meeting will consider the items of business listed below.

***Public Participation 6.00 – 6.15pm**

Members of the public are invited to speak on any matters contained within the agenda*. Following this period members of the public can remain but cannot speak further on any agenda item unless invited by the Chair.

TOWN CLERK
14 January 2025

AGENDA

- 58. ACCEPTANCE OR OTHERWISE OF APOLOGIES**
- 59. DECLARATIONS OF INTEREST**
- 60. MAYORAL ANNOUNCEMENTS**
- 61. COUNCIL MEETING MINUTES – 18 NOVEMBER 2024**
- 62. ATTENDANCE OF POLICE REPRESENTATIVE**
- 63. EN BLOC ITEMS**
- 64. UPDATES & REFERRALS FROM COMMITTEES**
- 65. REPRESENTATION ON OTHER BODIES**
- 66. PARK RUN - DEMESNES**
- 67. BARNARD CASTLE MEET**
- 68. APPROVAL OF BUDGET 2025/26**

* Questions must be submitted in writing to the Clerk prior to the meeting and must refer to items on the published agenda. The Public Participation policy can be found on the council website: <https://barnardcastletowncouncil.gov.uk/wp-content/uploads/2021/11/BCTC-Public-Participation-Procedure.pdf>

¹ Under the Openness of Local Government Bodies Regulations 2014, recording of the meeting by any person is permitted. Those filming or otherwise recording the meeting should respect the rights of other members of the public attending and should not disrupt the meeting.

**BARNARD CASTLE TOWN COUNCIL
FULL COUNCIL
20 JANUARY 2025
DAWSON ROOM, WOODLEIGH
6:00 P.M.**

DETAILED AGENDA

PUBLIC PARTICIPATION PERIOD - 6.00pm to 6.15pm

58. ACCEPTANCE, OR OTHERWISE OF APOLOGIES

Recommendation – That the submitted apologies be approved.

59. DECLARATIONS OF INTEREST

In accordance with this Council's adopted Code of Conduct (Minute 10/May/19 refers), Members will be asked whether they have any personal, pecuniary, or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members are reminded that a declaration can be given later in the meeting if a need arises during discussion.

60. MAYORAL ANNOUNCEMENTS

Any update will be given at the meeting.

61. COUNCIL MEETING MINUTES (ENCLOSED)

18 November 2024

Recommendation – That the minutes be accepted as a true and accurate record.

62. ATTENDANCE OF POLICE REPRESENTATIVE

Inspector Michael Summat is unable to attend this reconvened meeting. This item will be deferred to a later meeting.

63. EN BLOC ITEMS

This is a report arising from the decision at Minute 72/Aug/04 to amalgamate a number of agenda items so that the accompanying recommendations can be moved 'en bloc'. Any Member has a right to speak on any of the listed items, but it is hoped that discussion can be kept to a minimum.

The items included in the report are as follows:

- (1) Services Committee – 02 December 2024 – (Draft)**
- (2) Partnership Committee – 16 December 2024 (draft)**
- (3) Resources Committee – 06 January 2025 (draft)**
- (4) Town Mayor Activities**

Since the Council meeting on the 18 November 2024, the Town Mayor accompanied by Consorts, Master William Atkinson (WA) & Mrs Sue Ing (SI) has attended the following:

29th November – Christmas Lights switch on (WA)

30th November – Clique presentation

11th December – Barnard Castle School – Drinks & Mince Pies (SI)

The Deputy Mayor, Cllr Foote-Wood, attended Barnard Castle Cub Scouts Award Presentations on 8th & 9th December 2024.

Recommendation – That the draft committee meeting minutes, and Mayoral activity is received and noted.

64. UPDATES AND REFERRALS FROM COMMITTEES

From the meetings outlined above at item 63 the following updates are noted:

(1) Partnership Committee

No referrals to full council.

Budgetary bids for 2025/26 were referred to Resources Committee meeting held on 6 January 2025.

(2) Services Committee

No referrals to full council.

Budgetary bids for 2025/26 were referred to Resources Committee meeting held on 6 January 2025.

(3) Resources Committee

Further to the meeting of the Resources Committee meeting, it was resolved that: The budget for 2025/26, and precept request be referred to full council.

65. REPRESENTATION ON OTHER BODIES

The Councils representative on each relevant body can make a verbal update at the meeting.

- (1) Teesdale Residents' and Travellers' Forum - (Cllr Turnbull)**
- (2) Larger Local Councils Forum – (Clerk & Cllr Foote-Wood)**
- (3) The Witham Hall Ltd (Cllr Ing as Town Mayor)**
- (4) Dawson Cottages Trust (Cllrs Ewart & McLean)**
- (5) St Mary's Barnard Castle Hall Association (Cllr Connelly)**
- (6) Cultura Trust/Raby (Cllr Drew)**

Recommendation – That the information be received.

66. PARK RUN – DEMESNES

A request has been received to allow an official Park Run on the Demesnes

67. BARNARD CASTLE MEET

A request has been received for the Meet to use the Lower Demesnes between Friday 23rd to 27th May 2025 as the Meet showground

68. APPROVAL OF BUDGET 2025/26

Further to the meeting of Resources Committee on 06 January 2025 (minute 29/January/25 refers), the 2025/26 budget is recommended to the council. (Appendix A).

Recommendation – (a) That the 2025/26 budget be set as detailed in Appendix A, with gross expenditure of £245,943; and
(b) That the 2025/26 precept be therefore set as detailed in Appendix A, at £209,086 – a **decrease** of 2.5% on 2024/25. £104.84 pa (Band D property).

Appendix A

Cost Centre	Budget 2024/25 £	Budget 2025/26 £
101 Council Administration	14,259	12,396
102 Central Support Svcs	127,369	131,153
104 Elections	1,000	1,000
105 Chains of Office	50	50
106 Woodleigh	25,782	27,476
110 Defibrillator	150	225
201 Allotments	4,399	4027
211 Mini Golf	10,000	11,000
221 Christmas Lights	8,475	8,475
231 Play Areas	2,850	2,995
291 Wednesday Market	7,500	8,000
311 Ground Maintenance	24,158	22,660
321 Castle & Market Floodlighting	777	636
331 War Memorials	NIL	NIL
342 Bede Road Bus Shelter	50	50
354 Community Events	5,910	9,100
404 Wayfinding Units	NIL	NIL
501 Market Place Public Toilets	5,906	6,200
321 Dog Fouling	500	500
	239,405	245,943
Income		
1.Fees and charges (recreation)	14,499	15,127
2. Fees and charges (other)	8,550	8,850
3. Woodleigh Rental	NIL	9,880
4. Bank interest	2,000	3,000
5. Precept	214,356	209,086¹
6. LCTRS	NIL	NIL
	239,405	245,943

¹ This figure has been adjusted to correct an arithmetical error to ensure that the gross income equals the gross expenditure – and both are £245,943