

**BARNARD CASTLE TOWN COUNCIL  
SERVICES COMMITTEE**

**06 OCTOBER 2025**

**DETAILED AGENDA**

**12. ACCEPTANCE, OR OTHERWISE, OF APOLOGIES**

**13. DECLARATIONS OF INTEREST**

In accordance with this Council's adopted Constitution (Members' Code of Conduct) (Minute 10/May/19 refers), Members will be asked whether they have any personal or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members are reminded that a declaration can be given later in the meeting if a need arises during discussion.

**14. SERVICES COMMITTEE MEETING – 21 JULY 2025 - MINUTES (ENCLOSED)**

**Recommendation** – That the minutes be approved as a true record.

**15. ALLOTMENTS**

**(i) General Update**

Since the Services Committee meeting in July, a further 4 residents have been added to the Parishioner waiting list. The waiting list stands at 25.

1 vacant plot on the Demesnes has been re-tenanted.

There are now 3 vacant plots on Harmire Road. 3 people from the waiting list have been offered them. We await responses.

A new entrance gate has been installed at the Demesnes and repairs carried out to two water standpipes.



The water will be switched off for the winter on 4 December 2025.

**(ii)** Following further discussions with William Smiths on the creation of new allotments on their land they have said the project for them is now on hold until the spring of 2026.

They have indicated that they would like the council to manage the allotments. How this is to be worked will be discussed when they start the project up with members kept informed.

**Recommendation** – That the information is received and noted.

(iii) The organisers of the Barnard Castle Park Run have been allocated an area on The Demesnes allotment site to secure some equipment. Originally this was to be a wheelie bin. They are now requesting the council consider a 5x5 shed.

**Recommendation** – Members to consider the request.

## **16. PLAY AREAS**

There are no outstanding issues across the play areas.

## **17. OUTDOOR GYM EQUIPMENT (DAWSON ROAD)**

Pursuant of minute 6(ii) July 25 refers.

Cllr Foote-Wood will report on the favoured options for outdoor gym equipment for the Dawson Road play area following his discussions with local residents.

## **18. MINI GOLF**

The full-time operational period of the summer holidays has ended following a very successful period. The course was open every day, with no need for closure due to bad weather.

A full end-of-season report will be provided following the closure of the course for the winter in November. In the interim, figures are provided to the end of August.

The table, below, compares the total income and expenditure against the budgeted figure for 2025/26 and the end-of-year figure for 2024/25. The position is positive, with an operating surplus of £1,629 at the end of August, discounting any use of reserves against the Repairs and Maintenance heading.

|                             | Actual 2024/25 | YTD (August)<br>2025/26 | Budget 2025/26 |
|-----------------------------|----------------|-------------------------|----------------|
| Income                      | 13,261         | 9,259                   | 0              |
| Expenditure                 | 9,905          | 7,630                   | 11,000         |
| Operating Surplus           | 3,356          | 1,629                   | -11,000        |
| Transfers from EMR*         |                | 1,859                   |                |
| <b>Movement to Reserves</b> | <b>3,356</b>   | <b>3,489</b>            | <b>-11,000</b> |

\*The money transferred from the EMR, represents an underspend on Repairs and Maintenance in 2024/25 that was transferred to fund repairs before the start of the season, but after the start of the financial year.

**Recommendation** – That the information be received and noted.

## **19. WEDNESDAY MARKET**

In the weeks from 15 July to 24 September 2025 inclusive, total rental receipts have been £1797.00, an average of £163.00 per week. 5 charity pitches have been utilised, and trading opportunities are being offered to those on the waiting list to cover regular trader

absences.

Currently there are 16 market traders considered regular attendees, with 4 traders brought in as casual when possible. The market is weather dependant at various times of the year. Traders are advised to contact the Market Supervisor in good time if not attending to allow him the opportunity to bring a casual onto the market.

**Recommendation** – That the information is received and noted.

## **20. FLORAL AND OPEN SPACES**

The summer bedding will be replaced with winter plants in the next few weeks.

**Recommendation** – That the information is received and noted.

## **21. WAR MEMORIALS**

(i) Work was carried out in the Galgate Memorial Garden prior to Aviation Day.

(ii) A clean up of the area around the Bowes memorial will take place before Remembrance Sunday on 09<sup>th</sup> November.

**Resolved** – That the information is received and noted.

## **22. DOG FOULING PROJECT**

Cllr Rowell has taken over the lead on this project from Cllr Turnbull. No meetings have taken place since the last Services Committee meeting.