



Barnard Castle Town Council

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ANNUAL COUNCIL MEETING MONDAY, 13 MAY 2013

Dear Councillor,

You are hereby summoned to attend the Annual Meeting of Barnard Castle Town Council to be held in the **DAWSON ROOM, WOODLEIGH**, Barnard Castle on Monday, 13 May 2013 immediately following the Annual Town Meeting that evening. The Annual Meeting will consider the items of business listed below.

Please note that, as this meeting is preceded by the Annual Town Meeting, there is **no** provision for public participation, in line with the published procedure.

CLERK
7 MAY 2013

AGENDA

1. **ELECTION OF TOWN MAYOR FOR MUNICIPAL YEAR 2013/14**
2. **ELECTION OF DEPUTY TOWN MAYOR FOR MUNICIPAL YEAR 2013/14**
3. **ACCEPTANCE, OR OTHERWISE OF APOLOGIES**
4. **DECLARATIONS OF INTEREST**
5. **DELIVERY BY COUNCILLORS OF THEIR DECLARATIONS OF ACCEPTANCE OF OFFICE.**
6. **COUNCIL MEETING – 15 APRIL 2013 – MINUTES**
7. **'EN BLOC' ITEMS:-**
 - (1) **Planning Committee Meeting – 15 April 2013 – Minutes;**
 - (2) **Dog Fouling Working Group Meeting – 29 April 2013 – Notes;**
 - (3) **Allotments and Play Areas Working Group Meeting – 29 April 2013 – Notes; and**
 - (4) **Finance Committee Meeting – 29 April 2013 – Minutes.**
8. **REVIEW OF 2012/13 MAYORAL YEAR (COUNCILLOR HARRISON)**
9. **REFERRALS FROM COMMITTEES AND WORKING GROUPS:-**
 - (1) **Dog Fouling Issues**
 - (2) **Allotment Issue – Harmire Road – Plot 1 Flooding/Drainage Issue**
 - (3) **Allotment Issue – Crook Lane – Plot 6 Drainage Issue**

(4) Play Area Issue – Marwood Drive - Flooding Issue

- 10. REVIEW OF DELEGATION ARRANGEMENTS TO COMMITTEES, SUB-COMMITTEES, EMPLOYEES AND OTHER LOCAL AUTHORITIES – INCORPORATING A REVIEW OF THE TERMS OF REFERENCE FOR COMMITTEES**
- 11. RECEIPT OF NOMINATIONS TO COMMITTEES**
- 12. REVIEW AND ADOPTION OF STANDING ORDERS AND FINANCIAL REGULATIONS**
- 13. REVIEW OF CONCURRENT FUNCTIONS AND ASSOCIATED EXPENDITURE**
- 14. REVIEW OF REPRESENTATION ON OR WORK WITH EXTERNAL BODIES AND ARRANGEMENTS FOR REPORTING BACK**
- 15. REVIEW OF THE COUNCIL'S AND/OR EMPLOYEES' MEMBERSHIPS OF OTHER BODIES**
- 16. REVIEW OF INVENTORY OF LAND AND ASSETS INCLUDING BUILDINGS AND OFFICE EQUIPMENT**
- 17. REVIEW AND CONFIRMATION OF ARRANGEMENTS FOR INSURANCE COVER IN RESPECT OF ALL INSURED RISKS**
- 18. REVIEW OF THE COUNCIL'S SPECIFIC POLICIES AND PROCEDURES:-**
 - (1) Complaints Procedure;**
 - (2) Policy for Handling Requests made under the Freedom of Information Act 2000;**
 - (3) Data Protection Act 1998 Policy; and**
 - (4) Media Policy and Procedure.**
- 19. SETTING THE DATES, TIMES AND PLACE OF ORDINARY MEETINGS OF THE FULL COUNCIL FOR THE YEAR AHEAD**
- 20. APPOINTMENT OF AUDITORS FOR FINANCIAL YEAR 2013/14**
- 21. APPOINTMENT OF BANKERS FOR FINANCIAL YEAR 2013/14**
- 22. EAST WARD VACANCY – CO-OPTION**

(NOTE – Meetings of the Council's four Committees will take place following this Council meeting.)