

**BARNARD CASTLE TOWN COUNCIL  
PARTNERSHIP COMMITTEE**

**11 APRIL 2016**

**PRESENT:** Councillors Kinch (in the Chair), Cooke, Peat, Hinchcliffe, Sutherland, Mrs Grady (from Minute 62.) and Mrs Moorhouse; Mr M. Hanby (Business Guild) and Ms J. Whitaker (The Bowes Museum).

**Also in attendance:** Councillors Blissett, Harrison and Mrs Thompson; one member of the press.

**Officers:** Mr King (Town Clerk) and Mrs Woodward (Deputy Clerk).

**60. ACCEPTANCE, OR OTHERWISE, OF APOLOGIES**

Apologies had been received from Mr R. Welsby (The Bowes Museum).

**Resolved** – That the apologies be accepted.

**61. DECLARATIONS OF INTEREST**

In accordance with this Council's adopted Code of Conduct (Minute 72(a)/Sep/12 refers), Members were asked whether they had any personal or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members were reminded that a declaration could be given later in the meeting if a need arose during discussion.

**62. NEIGHBOURHOOD WATCH (PRESENTATION)**

PCSO Katie Bartle, Community Liaison Officer South, presented about the implementation, management and promotion of Neighbourhood Watch in the town. There was a new email messaging service 'Keep in the Know.'

**Resolved** – That the town council supports and promotes Neighbourhood Watch.

**63. PARTNERSHIP COMMITTEE MEETING – 8 FEBRUARY 2016 – MINUTES**

**Resolved** – That the minutes be accepted as a correct record.

**64. POPPY APPEAL**

Pursuant to 1940s Event Task and Finish Group (Note 4(j)/Feb/16 refers), an application was made and approved by Durham County Council for a Street Collection Permit in Barnard Castle on Saturday 25 & Sunday 26 June 2016 for The Royal British Legion. This would be part of the 2015 appeal, which would close in September.

**Resolved** – That the information be noted.

**65. MAYORAL EVENTS**

**(i) 90<sup>th</sup> Birthday Tea Party – 21 April**

It was reported that the Town Mayor was hosting an afternoon Tea Party on 21 April 2016 in the Guide Hut, for any Barnard Castle resident who was or would be aged 90 or over in 2016, in celebration of the Queen's Birthday.

**Resolved** – That the information be noted.

**(ii) Treasures of Teesdale – 26 April**

There was to be a 1940s themed classic coach tour round Teesdale for civic guests on 26 April, with twelve local authorities represented.

**Resolved** – That the information be noted.

**(iii) Rotary visit – 23 April**

The Town Mayor was hosting a reception in the Dawson Room, Woodleigh, for Rotary Club members and its sister club from Holland.

**Resolved** – That the information be noted.

**66. 1940s EVENT – 24 TO 26 JUNE NOTES AND UPDATE**

- (i) 1940s Event Task & Finish Group – 11 February – notes
- (ii) 1940s Event Task & Finish Group – 1 March – draft notes

**Resolved** – That the notes and information be received.

**67. SPRING/SUMMER 2016 COMMUNITY EVENTS**

**(i) Easter Town Trail – 25 March to 10 April**

The Town Council arranged an Easter Bunny hunt to promote the town's independent shops and businesses during the Easter school holidays. This free activity was run from the Town Council's mini-golf hut, primarily targeting families, but open to all. Nineteen shops and businesses supported the activity by displaying a picture of an Easter Bunny, with a random letter, in their window. The letters could be rearranged to make an Easter themed phrase. Five businesses donated a prize. At the time of the meeting, winners were still to be drawn and announced.

**Resolved** – That the information be noted and that thanks be given to the businesses supporting the event.

**(ii) HM The Queen's 90th Birthday Beacons 21 April**

A meeting was held with English Heritage on 7 April to determine arrangements for the event. A verbal update was given.

**Resolved** – That the information be noted.

**(iii) Aviation Day – 24 June**

Detailed arrangements were in hand and continued to be progressed.

**Resolved** – (a) That the information be noted; and  
(b) That a full update be provided at the next meeting on 23 May.

**(iv) Streets Of...**

No further information had been received from Durham County Council. It was noted that the Brass Festival (14 to 17 July) was being promoted and that The Bowes Museum would be taking part.

**Resolved** – (a) That the information be noted; and  
(b) That a potential list of events to support be presented at the next meeting on 23 May.

## **68. VINTAGE WEEKEND – 24 & 25 SEPTEMBER**

It was reported that an email had been received from Barnard Castle Vintage Rally Group (BCVRG) thanking the Town Council for its support for the 2015 event. The vintage bus sponsored by the Town Council was well used by visitors to access the town and it had encouraged multiple visits. Preparations were underway for the 2016 event on 24 and 25 September. Members of BCVRG were once again asking for Town Council support. Last year, £500 was allocated from the 2015 Events budget to support the Vintage Rally to benefit the town. Members felt that more information was needed.

**Resolved** – That more information and 2015 attendance figures be presented to full Council on 9 May for a decision to be made whether, or not, to support the Barnard Castle 2016 Vintage Weekend.

## **69. CHRISTMAS LIGHTING**

### **(i) Update**

A meeting was held with Christmas Plus Ltd on 11 April to discuss the 2016/17 Christmas lighting scheme. It was reported that the icicle lights could be extended along lower Galgate and down towards The Bank (approx.. 66 metres) at a cost of £379.50.

Additional storage, PAT testing, installation and dismantling of icicle lights was £264.

Five existing swan motifs could be renovated for £160 each – total £800.

Four additional swan motifs could be made and purchased for approx. £400 each – total £1,600 maximum.

Windage testing of lampposts along Newgate was still an issue, unless DCC confirmed that the windage testing for banners was sufficient for motifs.

**Resolved** – (a) That the information be noted;  
(b) That The Bowes Museum considers a contribution towards the renovation of existing or purchase of additional swan motifs;  
(c) That DCC policy on windage testing and costs be clarified; and  
(d) That the Christmas Lighting scheme be further considered at full Council on 9 May.

### **(ii) Barnard Castle Christmas Lights (BCCL)**

Roger Peat, Chair of BCCL, gave a verbal update.

**Resolved** – That the information be noted.

## **70. DEMENTIA FRIENDLY TOWN – PROPOSAL**

Councillors Blissett and Mrs Moorhouse proposed to progress Barnard Castle becoming recognised formally as a dementia friendly town, working with the Alzheimer's Society, who already had a presence in the town. Dementia Awareness Week was 15 to 22 May. A Dementia Café was opening on Friday 20 May in the Parish Hall and it was proposed to hold a stakeholder event on 20 May in the Jubilee Room at The Bowes Museum.

**Resolved** – (a) That a training session for members and staff be held at Woodleigh;  
(b) That a Community Event with stakeholders be held on 20 May during Dementia Awareness Week; and  
(c) That thanks be given to the Bowes Museum for hosting the stakeholder event on 20 May and providing refreshments.

## **71. EVENTS MANAGEMENT**

On 9 March, Councillors Kinch and Cooke and the Deputy Clerk attended 'Managing Events' training organised by the County Durham and Cleveland County Training Partnership. Presentations included: managing a firework display (Skinningrove); managing a Banner March and Christmas Lights switch-on (Lanchester); managing a large scale event (Peterlee and Great Aycliffe); managing pitfalls (Salisbury City Council); managing risk (Came & Company Insurers); Stanley Events (not for profit social enterprise); and Safety Advisory Group (Durham County Council). Copies of presentations were available to view in the office.

**Resolved** – That the information be noted.

## **72. COMMUNITY EVENTS POLICY REVIEW**

A revised draft version of the community events policy was presented. There were no substantive changes.

**Resolved** – That the revised policy be recommended to Council for approval and adoption on 9 May.

## **73. BARNARD CASTLE ROTARY CLUB SIGN**

The Rotary Club of Barnard Castle had some finance from its sister club in Holland. The club had indicated that it would like to have a sign placed around one of the Barnard Castle gateway signs to reflect that their organisation was present.

Following initial discussion with the Clerk, the club was directed to Highways officials within DCC. It was unlikely that any form of sign adjacent to the highway would be allowed. There was, though, an indication that a raised bed, or similar, visible from the road and promoting the Rotary Club, might be acceptable, if a suitable site were to be identified. This approach had been used elsewhere in County Durham.

Members noted that, subject to progress of the asset transfer, Galgate Greens presented an opportunity.

**Resolved** – (a) That the information be noted; and  
(b) That a raised bed promoting the Rotary Club be considered by Services Committee when the asset transfer of the Galgate Greens had progressed.