

**BARNARD CASTLE TOWN COUNCIL
RESOURCES COMMITTEE**

3 JUNE 2019

PRESENT: Councillor Mrs Moorhouse (in the Chair); Councillors Blissett, Kirkbride, Sutherland and Mrs Thompson

Also in attendance: Councillors Miss Blissett, Chatterjee and Child; and one member of the press.

Officers: Mr King (Town Clerk) and Ms Atkinson (Services Officer).

1. ACCEPTANCE, OR OTHERWISE, OF APOLOGIES

Apologies were submitted by Cllr Harrison.

Resolved – That the apologies be accepted.

2. ELECTION OF VICE CHAIR FOR MUNICIPAL YEAR 2019/20

Nominations were sought for a Vice Chair of the committee.

Resolved – That Cllr Sutherland be elected as Vice Chair of Partnership Committee for the municipal year 2019/20.

3. DECLARATIONS OF INTEREST

In accordance with this Council's adopted Code of Conduct (Minute 10/May/19 refers), Members were asked whether they had any personal or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members were reminded that a declaration could be given later in the meeting if a need arose during discussion. There were no declarations of interest at this juncture.

4. RESOURCES COMMITTEE MEETING – 29 APRIL 2019 – MINUTES

Resolved – That the minutes be approved as a correct record.

5. BUDGET MONITORING REPORTS

Submitted - A report outlining budget activity for the 2018/19 financial year since the last Resources Committee meeting on 29 April 2019, covering expenditure to the end of March 2019 – month 12.

Resolved – That the information be received and noted.

6. EFFECTIVENESS OF INTERNAL CONTROL 2018/19

Submitted – a report of the Internal Auditor for Members to assess the effectiveness of internal controls with regard to the immediately past financial year, 2018/19, forming part of the internal controls of the Council to be considered as background to the Annual Governance Statement, which was to be considered at Full Council on 24 June 2019.

Resolved – (a) That the Council's system of internal audit is effective; and
(b) That the review form part of the Council's Annual Governance Statement.

7. INTERNAL AUDIT – AUDIT PLAN 2019/20

Submitted – a report of the Internal Auditor presenting an annual plan covering the work to be undertaken by the town council's internal auditor in 2019/20.

Resolved – That the Annual Audit Plan for 2019/20 be approved.

8. BEDE KIRK

Submitted - a draft transfer agreement from the Police Crime and Victims' Commissioner (PCVC) for County Durham. It was noted the PCVC's original verbal offer had included covering the town council's legal costs to not disadvantage council tax payers in Barnard Castle.

Resolved – That, subject to confirmation by the PCVC of the status of trees on the site, the exact boundary in relation to the retaining wall and the offer to cover the town council's legal costs, solicitors be instructed to act for the council.

9. EXCLUSION OF PRESS AND PUBLIC (IN RESPECT OF ITEM 10, BELOW)

Resolved – That, under the provisions of the Public Bodies (Admission to Meetings) Act 1960 §1(2), the press and public be excluded from the meeting during consideration of the matters referred to at item 10, below, due to the confidential nature of the business to be transacted.

10. STAFFING (CONFIDENTIAL)

Submitted - information relating to a confidential staffing matter.

Resolved – That the council's solicitor be instructed to seek resolution of the staffing matter, on the basis of the result of mediation, for the approval of Full Council, under the guidance of the Staffing Subcommittee.