

**BARNARD CASTLE TOWN COUNCIL
RESOURCES COMMITTEE**

13 JANUARY 2020

PRESENT: Councillor Mrs Moorhouse (in the Chair); Councillors Blissett, Harrison, Kirkbride and, Thompson

Also in attendance: Councillor Miss Blissett, five members of the public and one member of the press.

Officers: Mr King (Town Clerk), Miss Atkinson (RFO).

39. ACCEPTANCE, OR OTHERWISE, OF APOLOGIES

Apologies were submitted by Councillor Drew. It was noted that former councillor Sutherland had resigned, in writing, to the Town Mayor on 11 January. Notification of the casual vacancy had been given to Durham County Council Electoral Services. Members noted the need to appoint a Vice Chair of the committee to the vacancy occasioned by this resignation.

Resolved – (a) That Cllr Drew's apologies be accepted; and
(b) That Cllr Blissett be elected as Vice Chair of the Resources Committee for the remainder of the municipal year.

40. DECLARATIONS OF INTEREST

In accordance with this Council's adopted Code of Conduct (Minute 10/May/19 refers), Members were asked whether they had any personal or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members were reminded that a declaration could be given later in the meeting if a need arose during discussion. There were no declarations of interest at this juncture.

41. RESOURCES COMMITTEE MEETING 4 NOVEMBER 2019 - MINUTES

Resolved – That the minutes be approved as a correct record.

42. NOTICE OF MOTION

It had been announced by Highways England that a scheduled road closure on the A66 between Scotch Corner and Rokeby due to road maintenance and improvement would take place over four consecutive weekends: Jan 25-26, Feb 1-2, Feb 8-9, and Feb 15-16, with traffic diverted through Barnard Castle.

Resolved - That the Town Council urges local people and local media to report, using #BarneyBlitz over social media and particularly through the town council's Facebook page, any incident arising from the diversion of traffic, from the A66 through Barnard Castle over four consecutive weekends, commencing 25 January 2020, by Highways England.

43. BUDGET MONITORING REPORTS

Submitted - A report outlining budget activity for the second quarter of the 2019/20 financial year, payments and receipts, and expenditure by cost centre, updated to the end of October 2019.

Resolved – That the information be received and noted.

44. BUDGET 2020/21 – FINAL REPORT

Submitted - A report considering the 2019/20 budget as a whole, to enable the Resources Committee to make recommendations to the meeting of Council on 20 January 2020.

Resolved – (a) That the draft budget presented be recommended to Council on the basis of assumed need and to incorporate the growth items considered to date:

Expenditure £232,840 and Precept income £195,430

Reduction of £123 (0.04%) and Growth of £4,494 (1.58% at Band D), respectively, reflecting the loss of the LCTRG and with no income taken from reserves (cumulative fund).

45. RISK REGISTER

Submitted - A revised risk register for consideration, prior to recommendation to the meeting of Council on 20 January 2020

Resolved – (a) That the draft risk register presented be recommended to Council; and
(b) That an appropriate member be identified to satisfy the mitigation of Risk R57 (assets).

46. WOODLEIGH

(1) Dawson Room Window Cord

Submitted – An update on repairs carried out by Durham County Council to the window cord, under the terms of the Woodleigh lease.

Resolved – That the information be noted.

47. EXCLUSION OF PRESS AND PUBLIC (IN RESPECT OF ITEM ERROR! REFERENCE SOURCE NOT FOUND.48, BELOW)

Resolved – That, under the provisions of the Public Bodies (Admission to Meetings) Act 1960 §1(2), the press and public be excluded from the meeting during consideration of the matters referred to at item 48, below, due to the confidential nature of the business to be transacted.

48. STAFFING (CONFIDENTIAL)

Submitted - A report providing an update on issues related to staffing

Resolved – That the Resources Committee recommends the following to Council on 20 January:

- (a) That Standing Order 7(a) be invoked and that by Special Motion the staffing establishment for 2020/21 be as set out in paragraph 2.5 be built into the 2020/21 budget;
- (b) That additional hours accrued for the identified posts, in addition to the existing working week, as detailed in paragraphs 2.3 & 2.4, are paid monthly in arrears at plain time rates.

**Barnard Castle Town Council Current Year
Cashbook 1
Current/Reserve Account**

Payments made between 01/10/2019 and 31/10/2019

Date	Payee Name	Reference	£ Total	£ VAT	A/C	Centre	£Net	Description
01/10/2019	CLR Law	201910001	336.00	56.00	4056	101	280.00	Professional Charges
01/10/2019	Amazon	DR	20.56	3.43	4077	352	17.13	Craft Glitter
02/10/2019	Robson Horticulture Ltd	201910002	919.20	153.20	4206	311	610.00	Grass Cutting x 2
					4206	211	36.00	Mini Golf x 2 visits
					4240	311	120.00	Litter x 4 visits
02/10/2019	Dell Corporation Ltd	201910003	981.60	163.60	4080	101	818.00	Office Computing
02/10/2019	Dell Corporation Ltd	201910004	586.80	97.80	4080	101	489.00	Office Computing
02/10/2019	Dell Corporation Ltd	201910005	817.20	136.20	4080	101	681.00	Office Computing
02/10/2019		201910006	48.13		4000	211	48.13	Wages - Wk 26
02/10/2019		201910007	48.13		4000	211	48.13	Wages - Wk 26
02/10/2019		201910011	48.13		4000	211	48.13	Wages - Wk 27
02/10/2019		201910012	48.13		4000	211	48.13	Wages - Wk 27
03/10/2019	Grenke	DDR	139.82	23.30	4075	101	116.52	Copier Lease
07/10/2019	Barclays	AUTO	57.23		4006	101	6.30	Payflow Charges
					4006	101	50.93	Charges 13/08-12/09
09/10/2019	J D Wearmouth	201910008	1,400.00		4271	311	1,400.00	Watering - Aug & Sep
09/10/2019	Teesdale Mercury	201910009	362.88	60.48	4005	102	302.40	Advertising
09/10/2019	Document Solutions	201910010	41.86	6.98	4075	101	34.88	Copier Charge - Sep
18/10/2019	HMRC	106356	1,720.25		4009	102	589.04	Month - 6
					4019	102	512.21	Month - 6
					4000	102	619.00	Month - 6
18/10/2019		201910013	48.13		4000	211	48.13	Wages - Wk 28
18/10/2019		201910014	48.13		4000	211	48.13	Wages - Wk 28
18/10/2019		201910015	90.20		4031	101	90.20	Travel Expenses
18/10/2019	Park Lane Playgrounds	201910016	72.00	12.00	4074	231	60.00	Repairs
18/10/2019	Dell Corporation Ltd	201910017	690.12	115.02	4080	101	575.10	Office Computing
								Gas Charge - September
21/10/2019	CNG Ltd	DDR	196.49	9.36	4073	106	187.13	
22/10/2019		201910018	48.13		4000	211	48.13	Wages - Wk 29
22/10/2019		201910019	48.13		4000	211	48.13	Wages - Wk 29
22/10/2019	Christmas Plus	201910020	528.00	88.00	4230	221	440.00	Full re rope of 2 swans
22/10/2019	Christmas Plus	201910021	691.20	115.20	4230	221	576.00	Icicle Lights
22/10/2019	Roch ndt Services	201910022	780.00	130.00	4232	221	650.00	Street Column Testing
22/10/2019	Odin Events	201910023	1,500.00	250.00	4327	360	1,250.00	Snow Globe Hire
24/10/2019	Opus Energy	DDR	105.30	5.01	4073	106	100.29	Charges 09/09 - 08/10
25/10/2019	Focus Group	DDR	86.76	14.46	4076	106	12.84	Voice Calls to 30/09
					4076	106	56.47	Line Rental

Date	Payee Name	Reference	£ Total	£ VAT	A/C	Centre	£Net	Description
					4076	106	2.99	Additional Services
28/10/2019		201910025	48.13		4000	211	48.13	Wages - Wk 30
28/10/2019	Microsoft	DDR	45.12	7.52	4080	103	37.60	Microsoft
29/10/2019		201910024	96.25		4000	211	96.25	Wages - Wk 30
29/10/2019	Corners	201910026	300.00	50.00	4100	101	250.00	Container Removal
29/10/2019	SLCC Enterprises Ltd	201910027	47.50		4079	101	47.50	Clerk's Manual 2019
29/10/2019	UrbanCrazy	201910028	5,400.00		6000	901	4,500.00	Mini Golf Improvements
29/10/2019	Diamond Cleaning	201910029	241.55	40.25	4087	106	201.30	Cleaning - October
31/10/2019		BACS	204.00		4000	291	204.00	Salary - October
31/10/2019		BACS	1,315.14		4000	102	1,315.14	Salary - October
31/10/2019		BACS	1,557.97		4000	102	1,557.97	Salary - October
31/10/2019		BACS	2,138.31		4000	102	2,138.31	Salary - October
31/10/2019	Durham County Council	BACS	1,682.63		4008	102	1,255.32	Pension - October
					4018	102	427.31	Pension - October
			25,585.11	2,437.81			23,147.30	

**Barnard Castle Town Council Current Year
Cashbook 1
Current/Reserve Account**

Cash Received between 01/10/2019 and 31/10/2019

Date	Cash Received from	Reference	Total (NET)	Receipt Description
03/10/2019	Mini Golf Takings	200011	258.33	Takings
03/10/2019	Market Rents	200012	170.00	Rents 02/10/19
03/10/2019	Dawson Room Hire	200013	80.00	Craft & Chat
07/10/2019	Barclays	AUTO	14.31	Loyalty Reward 13/08-
08/10/2019	Citizens Advice	AUTO	2687.50	CAB - Quarter 3
10/10/2019	Durham County Carers	AUTO	100.00	Dawson Room Hire
11/10/2019	Newcastle Building Society	AUTO	10.00	Market Stall
30/10/2019	Citizens Advice	AUTO	2687.50	CAB - Quarter 1
31/10/2019	Teesdale Day Clubs	200014	500.00	Day Clubs - Quarter 3
31/10/2019	Market Rents	200015	610.00	Rents
31/10/2019	Dawson Room Hire	200016	80.00	Craft & Chat
31/10/2019	Mini Golf Takings	200017	235.00	Takings
31/10/2019	SLCC	AUTO	207.08	Re-charge MK time

