

**BARNARD CASTLE TOWN COUNCIL
COUNCIL MEETING**

5TH DECEMBER, 2011

(NOTE – Prior to the meeting and in accordance with the decision at Minute 186(2)/Mar/09, a 15-minute slot was allocated for public participation. No questions had been raised in advance. One member of the public was present during the 15-minute slot but no questions were raised.)

PRESENT:- Councillor Cooke (Town Mayor)(in the Chair); Councillors Mrs Bailes, Blissett, Mrs Hamilton, Harrison, Hinchcliffe (Minutes 144 to 147 inclusive), Peat, Robinson, Watson and Wood.

Also in attendance:- Miss J. Armin (Durham County Council)(Minute 146 only); Dr A. Allan (Project Manager, The Witham Hall redevelopment project) and Mr C. Clark (Chairman, The Witham Hall Trustees)(both Minute 147 only); and one member of the public (Minutes 144 to 147 inclusive).

Officers:- Mr Bosworth (Town Clerk) and Mrs Plant (Assistant Clerk).

144. APOLOGIES:- Councillors Mrs Dixon and Yarker.

145. DECLARATIONS OF INTEREST

In accordance with this Council's adopted Code of Conduct (Minute 20/Jun/07 refers), Members were asked whether they had any personal or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members were reminded that a declaration could be given later in the meeting if a need arose during discussion. Councillors Mrs Hamilton and Watson each declared an interest in respect of Minute 147 and took no part in the discussion or voting thereon. Councillor Peat declared an interest in respect of Minute 160.

146. 'TEESDALE BRIDGE AND WOODLAND WALK' PROJECT

Pursuant to Minute 140/Oct/11, Miss J. Armin from Durham County Council was in attendance to provide an update and a short presentation in respect of the 'Teesdale Bridge and Woodland Walk' project, including a feasibility study summary. Miss Armin responded to Members' questions.

Resolved – (a) That, until Members are made aware of the detailed contents of the feasibility study, no initial 'without prejudice' Council view be formulated in respect of the 'Teesdale Bridge and Woodland Walk' project.

(b) That Miss Armin be thanked for her attendance.

147. THE WITHAM HALL REDEVELOPMENT PLANNING APPLICATION

Dr A. Allan (Project Manager for The Witham Hall redevelopment project) and Mr C. Clark (Chairman, The Witham Hall Trustees) were in attendance to give a presentation in respect of the revised plans for the redevelopment of The Witham Hall. It was noted that, because of its significance, the application had been referred to full Council.

Resolved – (a) That conditional approval and Listed Building Consent are recommended.

(b) That Dr Allan and Mr Clark be thanked for their attendances.

148. THE BOWES MUSEUM'S GROUNDS PLANNING APPLICATION

Consideration was given to a planning application for the installation of a perimeter footpath, the creation of a new play area, the installation of a speed table and entrance posts, works to the retaining wall and the installation of railings in the grounds of The Bowes Museum. A Design and Access Statement and a Heritage Statement had been circulated for Members' information. It was noted that, because of its significance, the application had been referred to full Council.

Resolved – That conditional approval is recommended.

149. EXTRAORDINARY COUNCIL MEETING – 17TH OCTOBER, 2011 – MINUTES

Resolved – That the Minutes be accepted as a true and accurate record.

150. COUNCIL MEETING – 17TH OCTOBER, 2011 – MINUTES

Resolved – That the Minutes be accepted as a true and accurate record.

151. SPECIAL COUNCIL MEETING – 31ST OCTOBER, 2011 – MINUTES

Resolved – That the Minutes be accepted as a true and accurate record.

152. 'EN BLOC' ITEMS

Submitted – In accordance with Minute 72/Aug/04, a further set of items with the accompanying recommendations to be moved 'en bloc'. The nine items considered at the meeting were as follows:-

(1) Planning Committee Meeting – 17th October, 2011 – Minutes

Resolved – That the Minutes be received.

(2) Planning Committee Meeting – 31st October, 2011 – Minutes

Resolved – That the Minutes be received.

(3) Finance Committee Meeting – 31st October, 2011 – Minutes

Resolved – That the Minutes be received.

(4) Modernisation Committee Meeting – 7th November, 2011 – Minutes

Resolved – That the Minutes be received.

(5) Administrative Support Committee Meeting – 10th November, 2011 – Minutes

Resolved – That the Minutes be received.

(6) Planning Committee Meeting – 14th November, 2011 – Minutes

Resolved – That the Minutes be received.

(7) Christmas Festival Committee Meeting – 14th November, 2011 – Minutes

Resolved – That the Minutes be received.

Council meeting 5th & 15th December, 2011 – Minutes

(8) Finance Committee Meeting – 21st November, 2011 – Minutes

Resolved – That the Minutes be received.

(9) Town Mayor's Activities

It was reported that, since the Council meeting on 17th October, 2011, the Town Mayor, accompanied by the Town Mayoress (Miss R. Abrahams), had attended the following:-

13 th November	Remembrance Sunday – Church Service (St Mary's Parish Church) and Further Act of Remembrance (The Bowes Museum's grounds).
2 nd December	Town Council's Christmas Festival Event 'Around the Tree' (Lower Galgate and Scar Top).

Resolved – That the information be noted.

153. REFERRALS FROM COMMITTEES AND WORKING GROUPS

(1) Modernisation Committee – 2012/13 Training Programme

Reference was made to the recommendation of the Modernisation Committee, at Minute 26 of the set of Minutes at sub-section (4) of Minute 152 above, regarding the 2012/13 training programme.

The Modernisation Committee had considered a wide-ranging list of competing training needs and had been mindful of the fact that a substantial amount of training had been carried out during the previous three years. In the light of this and whilst training continued to be important, it was considered that a reduction in the level of training could be recommended.

Consequently, the Committee had recommended a 2012/13 budgetary allocation of £1,000 (decrease of £200) to the Finance Committee meeting on 21st November, 2011 and this had been provisionally agreed by that Committee.

Resolved – That the following 2012/13 training programme (as recommended by the Modernisation Committee) be approved:-

Delegate	Course	Cost
Councillors	Chairmanship Training	£50 per delegate
	Planning updates	Possibly free
Councillors (and staff)	Member/officer relationships	£250
	Risk Assessment	£250
	Online Training	Free
Clerk		
Assistant Clerk	Planning updates	Possibly free
Services Administrator	Technology updates	Usually at no cost
	Allotment updates	Usually at no cost
Second Services Administrator	HM Revenue and Customs Training	Usually at no cost

(2) Editorial Board

Reference was made to the meeting of the Editorial Board on 10th November, 2011 (Note 12/Nov/11 refers) when consideration was given to the fact that no Newsletters had been produced during 2011/12 to date. The Clerk had reported on existing and prospective workload difficulties and it was decided to recommend to this Council meeting that no Newsletters should be produced during the remainder of 2011/12.

It was noted that, should that recommendation be approved, the full 2011/12 Newsletter budget of £3,150 would remain at the end of the financial year. The Editorial Board had therefore recommended to the Finance Committee that the whole amount be ring-fenced for use during 2012/13. If this was approved, there would be no need for a new budgetary allocation in 2012/13.

Resolved – That the Editorial Board's proposal that no Newsletters are to be produced during the remainder of 2011/12 be approved.

(3) Allotments and Play Areas Working Group

(i) Allotments

Reference was made to the Allotments and Play Areas Working Group meeting on 14th November, 2011 when an update was provided on the Allotments Improvements Action Plan. Whilst it was considered that improvements to the paths at Raby Avenue should be the next major project and that investigations should be made into the siting of compost bins and/or rainwater harvesting tanks/water butts for the unallocated area on the Demesnes allotment site, it was also agreed that, notwithstanding the previous Council decision that skips should only be provided in exceptional circumstances (Minute 97(f)/Oct/07 refers), it be recommended to this Council meeting that the Demesnes allotment site be provided with skips on a regular basis.

Resolved – That, notwithstanding the previous Council decision that skips should only be provided in exceptional circumstances, the Demesnes allotment site be provided with skips bi-annually, i.e. one skip in April and one skip in September.

(ii) Play Areas

At the same Allotments and Play Areas Working Group meeting, a summary regarding the overall situation in respect of this Council's play areas was provided and Members' views were sought as to whether further play area improvements should be progressed. It was noted that, once Phase 2 of the Dawson Road playingfield improvement project was complete, it would mean that substantial improvements had been carried out to all this Council's play areas during the previous six years and also that a new play area had been acquired. It was also noted that a revamped play area was to be included in the redevelopment of Scar Top and that Durham County Council was currently developing a new Play Strategy.

Resolved – That, at an appropriate time, a public consultation exercise be carried out to ascertain children's current needs and expectations from this Council's play areas.

154A. NEW BUDGETARY ITEMS FOR 2012/13

Submitted – Pursuant to Finance Committee Minute 38/Nov/11, a report outlining four of seven new items for potential inclusion in the Council's 2012/13 budget. It was confirmed that, at this stage, the Council was not making final decisions on the included budgetary items but the excluded items would not re-appear later in the budgetary process.

Resolved – That the following be agreed on the four submitted items, with those items incorporating budgetary amounts progressing to the next stage of the budgetary process:-

- (1) The Bowes Museum Park Restoration – contribution from this Council (Councillor Watson) – That no further action be taken;
- (2) Public Seats – substantial allocation in addition to £1,000 already allocated in 2008/09 (Councillor Watson) – That further information be sought from the Heart of Teesdale Landscape Partnership in respect of that organisation’s intention to carry out works to public seats (a decision thereby negating any plans for this item to be included in the 2012/13 budget);
- (3) Additional features for Website – public consultation/voting options - That this item be progressed within the office as there is no budgetary requirement; and
- (4) Bede Road Bus Shelter – New Waste Bin – That Option 2 (50 litre post/wall-mounted waste bin, including installation), at a cost of £150, be provisionally recommended for inclusion in the proposed 2012/13 budget.

154B. CONTINUATION MEETING SCHEDULING

At this point of the meeting, it was determined that, due to time constraints, a Continuation Council Meeting would be required.

- Resolved** – (a) That a Continuation Council Meeting, to consider deferred items from this agenda, be scheduled for 12th December, 2011.
(b) That the Modernisation Committee meeting scheduled for 12th December, 2011 be resultantly cancelled.

155. BARNARD CASTLE VISION

Consideration of this item was deferred to the Continuation Council meeting.

156. REPRESENTATION ON OTHER BODIES

Consideration of this item was deferred to the Continuation Council meeting.

157. HEART OF TEESDALE LANDSCAPE PARTNERSHIP

Consideration of this item was deferred to the Continuation Council meeting.

158. SERVICE AND PROJECT UPDATES

Consideration of this item was deferred to the Continuation Council meeting.

159. CONSULTATION MATTERS

(1) The Boundary Committee’s Electoral Review of County Durham – Final Recommendations

Consideration of this item was deferred to the Continuation Council meeting.

(2) Durham County Council’s Community Buildings and Community Building Grant Aid Scheme Review

Submitted – Pursuant to Minute 126(2)/Oct/11, a report further summarising Durham County Council’s Community Buildings and Community Building Grant Aid Scheme Review, including the fact that there were no County Council community buildings in Barnard Castle and that The Witham Hall had previously benefitted from the Community Grant Aid scheme. However, it was noted that, once The Witham Hall had undergone its imminent revamp, it was unclear whether such grant aid would be required in the future. A report by Councillor Watson in respect of the Review, following his attendance at one of the consultation events, was circulated at the meeting to aid Members’ deliberations.

Resolved – That Members are authorised to participate in Durham County Council’s Community Buildings and Community Building Grant Aid Scheme Review consultation on an individual basis.

(3) Review of Household Waste Recycling Centres

Consideration of this item was deferred to the Continuation Council meeting.

160. PROPOSED DEVELOPMENT OFF DARLINGTON ROAD – PUBLIC MEETING

Consideration of this item was deferred to the Continuation Council meeting.

161. 2012 OLYMPIC TORCH RELAY

Consideration of this item was deferred to the Continuation Council meeting.

**162. REMOVAL OF CARER’S ALLOWANCE IN SPECIFIC CIRCUMSTANCES
(Councillor Cooke, Town Mayor)**

Consideration of this item was deferred to the Continuation Council meeting.

163. EXCLUSION OF PRESS AND PUBLIC (in respect of Minutes 164 to 166 below)

Consideration of this item was deferred to the Continuation Council meeting.

164. NEW BUDGETARY ITEM FOR 2012/13 – FUTURE STAFFING ARRANGEMENTS

Consideration of this item was deferred to the Continuation Council meeting.

165. STANDARDS COMMITTEE MATTERS

Consideration of this item was deferred to the Continuation Council meeting.

166. REFERRAL FROM MODERNISATION COMMITTEE - PROCEDURES AT COUNCIL MEETINGS

Consideration of this item was deferred to the Continuation Council meeting.

(NOTE – The Continuation Council meeting scheduled for 12th December, 2011 (Minute 154B above refers) was subsequently rescheduled for 15th December, 2011)

**CONTINUATION COUNCIL MEETING
15TH DECEMBER, 2011**

PRESENT:- Councillor Cooke (Town Mayor)(in the Chair); Councillors Mrs Bailes (Minutes 144B, 145B and 155), Mrs Hamilton, Peat, Watson and Wood.

Officers:- Mr Bosworth (Town Clerk) and Mrs Plant (Assistant Clerk).

144B. APOLOGIES:- Councillors Blissett, Harrison, Robinson and Yarker.

145B. DECLARATIONS OF INTEREST

In accordance with this Council’s adopted Code of Conduct (Minute 20/Jun/07 refers), Members were asked whether they had any personal or prejudicial interests in any matter on the agenda and, if so, to declare those interests at this point of the meeting. Members were reminded that a declaration could be given later in the meeting if a need arose during discussion. Councillor Peat declared an interest in respect of Minute 160 and took no part in the discussion or voting thereon.

155. BARNARD CASTLE VISION

Submitted - In accordance with the standard arrangements, a report incorporating a briefing note (jointly written by Mrs A. Ward of the Barnard Castle Vision and the Clerk) providing an update on the Vision’s ongoing projects, including The Witham Hall situation, the Digital Dale scheme, the Shop Front scheme and the Market Cross situation.

Specific references were also made to the Vision's Wayfinding scheme, as the project was progressing, and the fact that this Council was being asked to confirm its previous decision in principle to assume the maintenance responsibility for the units, albeit that the Vision had confirmed that that organisation would pay for the insurance costs (for 5 years) (Minute 97(b)/Oct/10 and Finance Committee Minute 32/Nov/10 refer). It was fully recognised that it was difficult to predict future maintenance costs.

Resolved – (a) That the information in the submitted report be noted.
(b) That Barnard Castle Vision be advised that this Council will assume the maintenance responsibility for the Wayfinding units.
(c) That a new budgetary item for maintenance of the Wayfinding units of £100 be included in, and progressed to the next stage of, this Council's 2012/13 budgetary process.

156. REPRESENTATION ON OTHER BODIES

Submitted – A report providing updates on some of this Council's representation on other bodies. The three items included in the report were as follows:-

(1) Barney Guild – Meetings on 31st October and 21st November, 2011

Submitted – The Minutes of the Barney Guild meetings on 31st October and 21st November, 2011. An update was provided in respect of the Guild's Barney Bike Transit project.

Resolved – That the information be noted.

(2) 'Dickens in Teesdale' – Meeting on 22nd November, 2011

It was reported that, at the meeting of the 'Dickens in Teesdale' Group on 22nd November, 2011, an update was provided on the funding situation and it was confirmed that the overall picture was extremely promising. The remainder of the meeting concentrated on the Group's prospective brief appearance at the Town Council's Christmas event on 2nd December, 2011 and advertising and communication strategies.

Resolved – That the information be noted.

(3) Teesdale Local Councils' Forum – Meeting on 28th November, 2011

It was reported that, at the Forum meeting on 28th November, 2011, updates were provided by the Co-ordinator of the Teesdale Action Partnership and the Heart of Teesdale Landscape Partnership team. The attendances at future Forum meetings of a number of representatives of other bodies/organisations were also discussed and other items debated were listed in the submitted report. In looking again at the Forum's Constitution, it was emphasised that this Council's support for the administrative arrangements of the Forum would need to be looked at imminently.

Resolved – That the information be noted.

157. HEART OF TEESDALE LANDSCAPE PARTNERSHIP

Submitted – Pursuant to Minute 123(3)/Oct/11, a report summarising the response to the concerns expressed by this Council regarding the lack of local council representation on the Heart of Teesdale Landscape Partnership's new Advisory Group which had replaced the Steering Group. Discussion ensued and the response was considered inadequate. A report providing an update of the Partnership's work was also circulated.

Resolved – That the Heart of Teesdale Landscape Partnership be requested to provide a more comprehensive explanation in respect of the lack of local council representation on the Partnership's Advisory Group.

158. SERVICE AND PROJECT UPDATES

Submitted – A report providing updates of some of this Council's services and current projects. The six items included in the report were as follows:-

(1) Market Place Public Toilets

Pursuant to Minute 124(1)/Oct/11, it was reported that the work on the revamped Market Place public toilets was complete and that an opening ceremony had taken place on 15th December, 2011 involving the Town Mayor, the Chairman of Teesdale Action Partnership and County Councillor Bell. However, as far as the detailed working and financial arrangements were concerned, it was noted that there had still been little information forthcoming, despite it being made known to Durham County Council that the situation was urgent because of this Council's budgetary processes.

Resolved - That Durham County Council be informed that the detailed working arrangements and plans should be made available to this Council as a matter of urgency.

(2) Floral and Open Spaces Issues

Pursuant to Minute 124(3)/Oct/11, it was reported that a meeting of the Floral and Open Spaces Working Group had taken place on 7th November, 2011, primarily to seek Members' views on the improvement plans and to formulate a budgetary bid for 2012/13. Specific reference was made to the fact that the standard Floral Displays budget would have to be increased if improvements in what would be the second year of this Council's five-year improvement scheme were to be made. However, increased funding for the new Mini Golf course was also required and the matter was an integral part of the Finance Committee's current budgetary deliberations.

It was also reported that, in respect of the **Garden of Remembrance** project, Durham County Council's Strategy Officer (Grounds) had provided an initial quotation of £20,000 for the kerbing to the new path layout. The potential 2011/12 Floral and Open Spaces budgetary underspend would therefore definitely be required for the Garden of Remembrance project as originally provisionally agreed. As the result of a recent decision that the associated trees were not in need of removal at this stage, a meeting had taken place with a Heart of Teesdale Landscape Partnership officer. At that meeting, it had been agreed that a revised design for the Garden of Remembrance project was required.

Resolved – That the information be noted.

(3) Poppy Appeal/Remembrance Sunday

It was reported that the arrangements for the 2011 Poppy Appeal had worked well. Details were provided of the procedures involved and the support received. It was further reported at the meeting that the total raised to date was in the region of £10,000, the highest collection figure achieved since this Council took over the Appeal's administration in 2006. An appropriate letter would be sent to the media.

The arrangements for Remembrance Sunday 2011 had also worked well. The event had been well supported by both the Councillors and the public and it had been particularly pleasing to note that a number of additional organisations had come forward to take part in the proceedings.

Resolved – That the information be noted.

(4) Christmas Festival Event

Pursuant to Minute 124(5)/Oct/11, it was reported that the Christmas Festival Event had taken place on 2nd December, 2011. The event had been well-attended and had 'gone according to plan'. It was also reported that the 'Christmas Festival Events leaflet' had been distributed during the week commencing 21st November, 2011 and had been well received.

Resolved – That the situation be noted.

(5) Dawson Road Playingfield – Multi Use Games Area

Pursuant to Minute 119/Oct/11, it was reported that work had commenced on Phase 2 of the Dawson Road playingfield project, i.e. the installation of the Multi Use Games Area (MUGA). Weather permitting, the project was expected to be completed by the beginning of 2012. An associated celebratory opening event would be organised in due course.

Resolved – That the information be noted.

(6) War Memorials

Pursuant to Minute 64(4)Aug/11, it was reported that the repair work required to the black lead lettering on the main Town Memorial had been carried out by the stonemason contractor who had undertaken the War Memorial restoration project during 2009 and who had agreed to carry out this latest repair work at no cost to this Council.

Resolved – That the information be noted.

159. CONSULTATION MATTERS

(1) The Boundary Committee for England's Electoral Review of County Durham – Final Recommendations

Pursuant to Minutes 21(a)/Jun/09, 81/Oct/09 and 73(1)/Aug/11, it was reported that The Boundary Committee for England's review of electoral arrangements in County Durham was complete and that the proposed changes were waiting to be approved by Parliament. It was expected that the draft Order would be implemented in time for the next local elections in 2013. It was noted that, whilst there were no recommended changes to the current County Councillor electoral arrangements, The Boundary Committee had agreed with this Council's views in that there would be a return to two Town Council Wards, with Barnard Castle North Ward resultantly being abolished, and that this Council would continue to consist of 12 Councillors.

Resolved – That the information be noted.

(3) Review of Household Waste Recycling Centres

Submitted – A report outlining Durham County Council's proposals for the future provision of Household Waste Recycling Centre (HWRC) facilities, including the facts that some of the HWRCs were no longer in line with current planning, legal, environmental or health and safety requirements, that six sites were earmarked for closure (including two in Teesdale), that consideration was being given to the introduction of a mobile facility and that reviews were being carried out on the opening times and the types of vehicles allowed on the sites. The deadline for comments was 20th January, 2012.

Discussion ensued and concerns were expressed that, should the proposals be approved, there could be an increase in the level of fly-tipping in the area and that the mobile facility might not be able to fulfil demands. It was also questioned as to whether the County Council had fully considered the cost of improving those sites earmarked for closure against fly-tipping clean-up costs, specifically referring to improving and enlarging the Stainton Grove site as it was acknowledged that that site was adjacent to existing County Council land.

Resolved – That Durham County Council be informed of this Council's specific concerns in respect of the future provision of Household Waste Recycling Centre facilities.

160. PROPOSED DEVELOPMENT OFF DARLINGTON ROAD – PUBLIC MEETING

Submitted – A report summarising the Public Meeting on 15th November, 2011 in respect of the proposed Taylor Wimpey development on the green-field site to the east of Darlington Road, Barnard Castle, including the fact that the plans on display were purely indicative at this stage and that an outline of the Local Development Framework (part of The County Durham Plan) had been provided. Members were asked whether a view on the proposed development should be formulated by this Council at this stage. However, as only one Member present at this meeting had attended the Public meeting, it was considered that more information was required before this Council could formulate an initial view.

Resolved – That Councillor Watson submit a relevant report so that this Council can formulate an initial view on the proposed development and that consideration of that report be undertaken at the Council meeting scheduled for 16th January, 2012.

161. 2012 OLYMPIC TORCH RELAY

It was reported that, as part of the 2012 Olympic Torch Relay, Barnard Castle had been chosen as a destination on the route. Whilst initial investigations had established that any associated celebrations would be overseen by Durham County Council, it was considered prudent that, should this Council wish to be involved with the local celebrations, that that involvement be made known at this early stage. It was acknowledged that any Olympic Torch Relay event might be required to be organised by working with other local organisations, including the Teesdale Action Partnership. Reference was also made to the other commemorative occasions which were scheduled to take place during 2012.

Resolved – That this Council be involved, with other organisations, in the 2012 Olympic Torch Relay local celebrations.

162. REMOVAL OF CARER'S ALLOWANCE IN SPECIFIC CIRCUMSTANCES

Submitted – A report, and associated correspondence, by Councillor Cooke (Town Mayor) in respect of a Motion he had submitted to Unison's Northern Region Retired Members' Committee objecting to the removal of a carer's allowance when that carer started to draw his/her state pension. It was noted that, at the Teesdale Local Councils' Forum meeting on 26th September, 2011, the Forum had decided that local councils in Teesdale should be urged to support the motion submitted by Councillor Cooke.

Resolved – That, in respect of Councillor Cooke's Motion objecting to the removal of a carer's allowance when that carer starts to draw his/her state pension, this Council supports the Motion.

163. EXCLUSION OF PRESS AND PUBLIC (in respect of Minutes 164 to 166 below)

Resolved – That, under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the matters referred to at Minutes 164 to 166 below on the grounds that they may involve the likely disclosure of exempt information as defined in Parts 1, 3 and 4 of Schedule 12A of the said Act.

164. NEW BUDGETARY ITEM FOR 2012/13 – FUTURE STAFFING ARRANGEMENTS

Submitted – A report and an addendum report in respect of future staffing arrangements, one of seven prospective new 2012/13 budgetary items (see Minute 154A above). The staffing

arrangements particularly referred to the post of a new Clerk, with other proposals put forward in the original report recommended for deferment in the addendum report.

Resolved – That, in the light of the small number of Members present at this meeting to consider this important matter, in view of time factors and because of specific points raised by one Councillor regarding the posts of Clerk and Assistant Clerk, consideration of this item be deferred so that the Administrative Support Committee can give the matters raised further consideration before resubmission to the Council meeting scheduled for 16th January, 2012.

165. STANDARDS COMMITTEE MATTERS

Submitted – A report providing an update on two Standards Committee matters.

Resolved – That the outcomes be noted.

166. REFERRAL FROM MODERNISATION COMMITTEE - PROCEDURES AT COUNCIL MEETINGS

Resolved – That in view of the general lack of Members in attendance, particularly those without any direct involvement in the matters referred to in the submitted report, and because of time constraints, consideration of this item be deferred to the Council meeting scheduled for 16th January, 2012.